Caring for Floppy Disks and CD-ROMs

To keep floppy disks and CD-ROMs in good working order, you must handle them with care. Here are some simple rules to follow to protect the life of your disks.

- Handle floppy disks by the label only. Do not touch the metal part.
- CDs should be handled by their outside edges. Never touch the surface of the CD.
- Keep them dry and clean.
- Keep them out of direct sunlight, heat or freezing temperatures.
- Never put them on top of your computer, monitor, microwave, TV or near any magnetic field.
- Write on the label first, then attach it to your disk.
- Store all disks first, then attach it to your disk.
Internet Scavenger Hunt

Search the Internet for the answers to the following questions. On a separate sheet of paper, write the answers and the URL for the sites where you looked.

1. Find a recipe for your favorite food on the internet.
2. Find information about your favorite actor/actress. What new information did you learn about him/her?
3. What is your worst school subject? Find a Web site that will help you with your work in that subject.
4. What 4-H projects are there in Tennessee?

Service Ideas

- Volunteer to help younger children with computer work at a community center.
- Start a printer cartridge recycling program at your school.
- Help senior citizens learn computer skills.

Don't forget to submit your project report to your 4-H leader.

Additional Resources

Through this 4-H project, you can learn many things about communicating with others through your computer and other technology. This activity sheet has given you the opportunity to explore the parts of a computer, the Internet and other cool things that you can use to share your thoughts with others. But this is just the beginning! Use the resources listed below to continue learning about computers & technology.

- School & public libraries
- People who know about computers and technology
- Computer magazines
- Your computer manual
- 4-H project groups
- The 4-H computers & technology Web page:
  http://www.utextension.utk.edu/4h/projects/computer.htm

Career Scavenger Hunt

By asking others, researching on the Internet or reading a book or magazine—search for a job that uses computer skills and knowledge. Here's what you are looking for.

1. Job Title ____________________________
2. Job Description ____________________________________________________________
   ____________________________________________________________
3. Education Required ________________________________________________________
   ____________________________________________________________

Computer Terms Word Search

E E T Y X D K I Z V Z V V S D
S V Z O U L L Y S M S E P N T
B K I D U I K E P B C E E J G
W B F R P C V I F K A J K J L
U Z H J D I H A R K N L C S C
J S D K R Y C P E V N C I S P
K G P D B R P R A Q E F T I A
N R P Z B E K P V D R L S I D
A I O Q K E V B O R D Y Z V
Z R E T N I R P M L W C O U D
Q W T D I C X H O R F A J E U
M O D E M N P H R C U I S M P
K R A J H R O U D I N U M F Q
E C C H U V D M C N O A O R
W Q L E D S Q H U M C W T C E

CD-ROM
CPU
DVD
FLOPPY DRIVE
JOYSTICK
KEYBOARD
MODEM
MONITOR
MOUSE
PRINTER
SCANNER
SPEAKER
ZIP DRIVE

Other 4-H Computer Activities

- 4-H Demonstrations
- 4-H Exhibits
- 4-H Project Groups
- Camps

For more ideas, contact your 4-H office.