Volunteer Leader and Extension Agent Responsibilities
4-H Roundup & State All Star Conference
July 22—26, 2013

- HAVE FUN!
- Model behavior that is appropriate for 4-H members. If it is asked of them, you should follow the same rules.
- Be respectful - as you would want delegates to be respectful to you.
- You are responsible for delegates attending this event (dress, general conduct, crowd control, being on time, participation in activities, safety, etc.)
- Be fair in treatment and do not show favoritism to a child or group.
- Speak to delegates in positive terms.
- Talk to the delegates, ask about their involvement in 4-H. We have some awesome teens—get to know them.
- If you have a concern regarding a delegate’s consistent misbehavior, let your regional staff know. Behavior problems should be addressed by regional staff.
- Conduct living group meetings each night.
- Study the program. Be present for ALL sessions to participate and assist with the program (including free time, etc.)
- Study the volunteer assignment sheets. Arrive at your designated post 15—20 minutes earlier than the time listed for the event to start. Assist with crowd control in general. If you have questions, ask Carmen G. Burgos.
- Make sure that the 4-H members are up and out of their rooms each morning and in their room at the designated hour each night.
- Complete and return evaluation forms at the living group meetings each night.
- Take pizza orders for your living group members each night, if requested.
- Impress upon members that they will have contact with many of the UT faculty and administrators while on campus. In order for them to leave these individuals with the right impression, it is highly important that the delegates exhibit behavior appropriate of 4-H members.
- Chaperone both on and off campus trips and on bus rides to and from activities.
- Enjoy the good company, share ideas with other agents and volunteers from other counties and regions.
- Our goal is for everyone to have a positive experience.
- HAVE FUN!...