

Tennessee 4-H Congress Volunteer Assignments

Thank you for your service to the 2024 Tennessee 4-H Congress! We appreciate you!

You, as a 4-H Volunteer, are a vital part of the 4-H Congress Team. This information, in addition to information provided by your County Office, will help you get acquainted to your role at Tennessee 4-H Congress.



Please view the details on specific volunteer assignments on the subsequent pages.

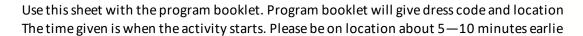
For the Dance on Tuesday:

<u>All volunteers</u> are expected to be at the dance or in the dance area for the duration of this event. The purpose is to ensure a safe environment and that all youth are supervised. The ballroom has several doors at each end of the room and we need the doors supervised. Anyone entering or leaving the dance should do so using the doors designated as the dance entrance. Youth will use the evaluation as their ticket to get into the dance. We have specific volunteers assigned to check their evaluation completion. Also, they should have their name tag.

Volunteers are needed in the following areas:

- main hallway going to the dance elevator (main lobby) ballroom doors (inside)
- main hotel lobby area conference center lobby areas as dance chaperones
- All youth are to be at the dance or at the alternate activity.
- Youth are not to go to their rooms during the dance unless there is a medical reason or emergency.
- If you have any questions regarding a youth staying in a room, consult your regional staff.
- If anyone is in a room due to illiness, the regional housing agents need to be notified (give them the name and room number of the person).

Volunteer Assignment Sheet





Assignment: Know Your Government

Name		County	Region	Senate or House
Stephanie	Barnett	Montgomery County	Western	House
Jennie	Carr	Carter County	Eastern	Senate

Day	Time	Activity	Location	Notes
Sunday	4:00pm	KYG Practice	Mirabella A for House	
			Mirabella B for Senate	
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Monday	See program for schedule	Know Your Government Session	State Capitol (House or Senate Chambers)	

Volunteer Assignment Sheet

Use this sheet with the program booklet. Program booklet will give dress code and location. The time given is when the activity starts. Please be on location about 5-10 minutes earlier.

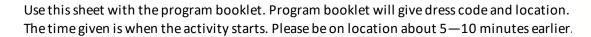


Assignment: Transportation

Name		County	Region
Alison	Almy	Polk County	Eastern
Josh	Bedwell	Williamson County	Central
Danny	Conder	Anderson County	Eastern
Andrew	Cunningham	Bedford County	Central
Joshua	Dickson	Chester County	Western
Brandon	Hernandez	Madison County	Western
Joyce	Keeton	Scott County	Eastern
Thomas	Langford	Dyer County	Western

Day	Time	Activity	Location	Notes
Sunday	4:00 PM	Transportation Meeting	Cambridge B	Committee members attend
Sunday	5:00 PM	Volunteer Orientation	Broadlands AB	All volunteers attend
Monday	6:30 AM	Buses leave to Nashville	Mirabella F	Getting everyone on buses to Nashville in the morning & back to hotel in the evening.
Tuesday	11:15 AM	Buses to Nashville Zoo	Mirabella F	Getting everyone on buses to the zoo and back.

Volunteer Assignment Sheet





Assignment: Educational Sessions

All instructions will be given to you at Congress on Sunday at the Adult Orientation meeting.

Name		County	Region
LaDonna	Braswell	Madison County	Western
Jaime	Crawford	Sevier County	Eastern
Chandra	Harrison	Wayne County	Western
Brandon	Hernandez	Madison County	Western

Day	Time	Activity	Location	Notes
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Monday	9:00am	Educational Sessions	Instructions will be given to you	
			at the Orientation meeting	
			on Sunday at 5:00pm.	

Volunteer Assignment Sheet

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Assignment: Chaperoning Representatives and Senators on Monday (Counties A-L)

Name		County	Region	Senators or Representatives
Natasha	Browning	Clay County	Central	Senators
Christy	Capps	Knox County	Eastern	Representatives
Andrew	Cunningham	Bedford County	Central	Representatives
Jennifer	Duvall	Cocke County	Eastern	Representatives
Julia	Finchum	Jefferson County	Eastern	Senators
Allison	Heffington	Lincoln County	Central	Senators
Charlotte	Kinneary	Knox County	Eastern	Senators
Kathie	McClanahan	Humphreys County	Western	Senators
Lisa	Mills	Campbell County	Eastern	Representatives
Jennifer	Morgan	Jefferson County	Eastern	Representatives
Jessica	Stephens	Cumberland County	Eastern	Representatives
Bridget	Wagner	Greene County	Eastern	Senators
Tina	Watson	Claiborne County	Eastern	Representatives
Sara	Youngerman	Henderson County	Western	Senators

Day	Time	Activity	Location	Notes
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Monday	See program schedule	Activities for Counties A-L	• •	Stay with this group throughout the day. You can sit in the gallery and watch the session.
	2:00pm	Meet Your County Delegation		water the session.

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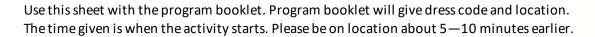


Assignment: Chaperoning Representatives and Senators on Monday (Counties M-W)

Name		County	Region	Senators or Representatives
Jamie	Aistrop	Washington County	Eastern	Senators
Alison	Almy	Polk County	Eastern	Representatives
Leisa	Bibbings	Smith County	Central	Senators
Rachel	Brown	Sullivan County	Eastern	Representatives
Kerri	DeBusk	McMinn County	Eastern	Representatives
Allyson	Dickey	Perry County	Western	Senators
Tisha	Gravitt	Marion County	Central	Representatives
Tara	Hensley	Unicoi County	Eastern	Senators
Joyce	Keeton	Scott County	Eastern	Representatives
Jennifer	Mooneyham	Van Buren County	Central	Representatives
Debbie	Plemons	Monroe County	Eastern	Senators
Shawna	Rhoades	Overton County	Central	Senators
Amy	Rochford	Williamson County	Central	Senators
Nikki	West	Macon County	Central	Representatives

Day	Time	Activity	Location	Notes
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Monday	See program schedule	Activities for Counties M-W	State Capitol (either House or Senate Chambers) and TSU Avon Williams Campus	Stay with this group throughout the day. You can sit in the gallery and watch the session.
	2:00pm	Meet Your County Delegation		

Volunteer Assignment Sheet





Assignment: Sunday Meal and Citizenship Banquet

Name		County	Region
Stephanie	Barnett	Montgomery County	Western
Jennie	Carr	Carter County	Eastern
Jennifer	Chandler	Cheatham County	Central
Nikki	Dillehay	Benton County	Western
Winter	Griggs	Hardeman County	Western
Canedra	Henderson	Hardeman County	Western
Amanda	Paschall	Carroll County	Western
Amy	Rochford	Williamson County	Central

Day	Time	Activity	Location	Notes
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Sunday	6:00pm	Sunday Meal	Mirabella E-F	Check name tags as delegates enter room
Tuesday	5:15pm	Banquet Seating	Mirabella F-J	Meet Christie Henderson for further instructions on seating

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Assignment: Elections

Name		County	Region	Tasks (see below)	
Alison	Almy	Polk County	Eastern	Release Delegates	
Josh	Bedwell	Williamson County	Central	Release Delegates	
Agatha	Boone	Crockett County	Western	Forms; certificates; registration table	
Natasha	Browning	Clay County	Central	Voting Machines	
Christy	Capps	Knox County	Eastern	Voting Area	
Jennifer	Chandler	Cheatham County	Central	Corner Area of Hotel	
Danny	Conder	Anderson County	Eastern	Release Delegates	
Allyson	Dickey	Perry County	Western	Voting Machines	
Joshua	Dickson	Chester County	Western	Punch Cards	
Nikki	Dillehay	Benton County	Western	Release Delegates	
Jennifer	Duvall	Cocke County	Eastern	Punch Cards	
Sandy	Flippo Riley	Hamilton County	Eastern	Voting Machines	
Winter	Griggs	Hardeman County	Western	Lobby	
Lisa	Harville	Smith County	Central	Forms; certificates; registration table	
Allison	Heffington	Lincoln County	Central	Punch Cards	
Canedra	Henderson	Hardeman County	Western	Punch Cards	
Rena	House	Cannon County	Central	Corner Area of Hotel	
Charlotte	Kinneary	Knox County	Eastern	Voting Area	
Thomas	Langford	Dyer County	Western	Lobby	
Jennifer	Mooneyham	Van Buren County	Central	Release Delegates	
Jennifer	Morgan	Jefferson County	Eastern	Voting Machines	
Amanda	Paschall	Carroll County	Western	Release Delegates	
Necole	Shepherd	Lewis County	Western	Forms; certificates; registration table	
Karen	Smith	Jefferson County	Eastern	Forms; certificates; registration table	
Jessica	Tucker	Tipton County	Western	Voting Machines	
Cheryl	Valentine	Jefferson County	Eastern	Forms; certificates; registration table	
Bridget	Wagner	Greene County	Eastern	Punch Cards	
Nikki	West	Macon County	Central	Punch Cards	
Karla	Williamson	Giles County	Central	Voting Machines	
Dee	Wolters	Maury County	Central	Forms; certificates; registration table	

Meeting	Day	Time	Location	Notes
Volunteer	Sunday	5:00pm	Broadlands AB	All volunteers attend
Orientation				

Tasks	Day	Time	Location	Notes	
Forms	Sunday	Immediately following	Regional Meeting (see	Explain voting procedures to delegates;	
		opening assembly	program)	distribute registration forms, then collect	
				completed forms and bring to	
				headquarters	
Certificates	Monday	10:00am	TSU Atrium	Prepare certificates for election	
Release Delegates	Tuesday	See program	Hotel Breakfast Area	Distribute certificates (if not done already),	
				then release delegates by region and table	
Lobby	Tuesday	7:45am	Hotel Lobby Area	Push delegates towards voting area	
Corner Area of	Tuesday	7:45am	Area where hallway	Push delegates towards voting area	
Hotel			turns left		
Voting Area	Tuesday	7:45am	Hallway Mirabella F	Line up delegates to register	
Registration Table	Tuesday	7:45am	Hallway Mirabella F	Check certificates and verify	
Punch Cards	Tuesday	7:45am	Hallway Mirabella F	Check certificates and punch cards	
Voting Machines	Tuesday	7:45am	Hallway Mirabella F	Verify cards are punched and direct	
				delegates to voting machines	

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Assignment: Tuesday Evening Evaluation Check

Name		County	Region
Jamie	Aistrop	Washington County	Eastern
Andrew	Cunningham	Bedford County	Central
Tisha	Gravitt	Marion County	Central
Kathie	McClanahan	Humphreys County	Western
Jessica	Stephens	Cumberland County	Eastern
Tina	Watson	Claiborne County	Eastern
Sara	Youngerman	Henderson County	Western

Day	Time	Activity	Location	Notes
Sunday	5:00pm	Volunteer Orientation	Broadlands AB	All volunteers attend
Tuesday	After Citizenship Banquet; there may be a brief time gap	Check to make sure that youth have completed their Congress evaluation	· ·	Need 6 volunteers stationed at the double doors to Mirabella EF (2 per double door); and 1 at the door of the alternative activity